



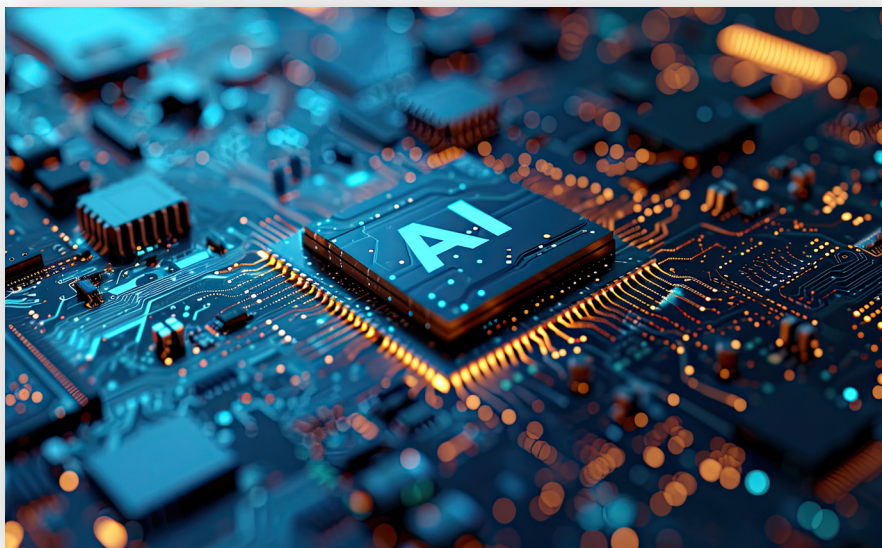
Maximize Search Result Relevancy & Security In Your Copilot Rollout

Prepare Data

Ingest relevant files

Train Users

Provide best practices



Secure Documents

Classify & Protect

Ongoing Governance

Comply with policies

Accelerate Your Copilot Adoption

> Enhanced Productivity

Automate routine tasks confidently, allowing employees to produce more strategic and creative work..

> Improved Decision Making

Make better informed decisions by preparing your data to ensure timeliness, accuracy, and relevancy ahead of time.

> Drive Cost Savings & Safety

Automate repetitive tasks safely, ensuring greater efficiency with strong governance and controls for sensitive data.



Challenges with Copilot Adoption Without Readiness

> Hallucinations

Data that's not prepared can cause AI to produce incorrect results.

> Time Capsuled Data

Out-dated files can produce results that are not useful to users.

> Sensitive Data Exposure

Without file sensitivity labeling and access controls, sensitive files may be shown to the wrong users.

> User Frustration

When users get incorrect results, they stop trusting AI and redo the work manually.

Turning On Copilot Without Controls



The promise of enhanced performance with AI has created a lot of interest in turning on CoPilot to unlock your team's potential productivity. But guard rails are needed.

Challenge

The worst-case scenario is you get a call from HR after turning on Copilot because user salaries, termination meeting notes, and unreported board minutes are being shown to users in their Copilot search results.



Solution

By taking a methodical approach to preparing your data, securing sensitive files, and ensuring proper governance, you can prevent users from getting results they shouldn't.

Copilot Readiness Success - Step-by-Step



Consolidate & Clean

Consolidate and connect all sources of data in M365, then inventory and archive irrelevant and outdated files.



Secure & Label

Implement strong security protocols, review user access settings, reduce oversharing and implement Purview sensitivity labeling to protect critical files.



Train Users

Show users key differences between ChatGPT and Copilot, provide prompt training, and best practices to improve result performance.



Improve Governance

Implement an overarching M365 governance tool to standardize and automatically enforce policies for future files, workspaces, and permissions.

Search Better, Create More with Copilot Readiness.

